



ATHARVA INSTITUTE OF MANAGEMENT STUDIES

(Approved by AICTE, DTE & Affiliated to University of Mumbai)
(NAAC Accredited)

Minutes of the IQAC meeting with Committee Members held on 18th July 2025 at 3:00 PM in the IQAC, 4th floor of the Institute:

<u>Members Present:</u>	
1) Dr. Henry D. Babu	5) Ms. Shefali Parab
2) Dr. Swati Agarwal	6) Mr. Amit Penta
3) Dr. Vaibhav Patil	
4) Dr. Reena Poojara	

Member(s) Absent : Dr. P.N.Nemade, , Mr. Mayur Joshi ,Dr. Monika Shrimali ,Ms Priyal Vishwakarma(In Internship),

The meeting started at 3:00 PM and Dr. Swati Agrawal opened the agenda of the meeting, for the discussions as below:

The agenda items were:

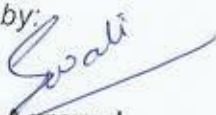
Agenda 1:. Debriefing on FDP- The Director invited feedback from faculty members regarding the recently concluded Faculty Development Program (FDP).

Agenda 2: Discussion on SIP and OJT (Summer Internship Program and On-the-Job Training)- The Director advised all mentors to stay regularly connected with their mentees to track the progress of their SIP activities. As per University norms, OJT requires a total of 120 hours. The Director suggested that while students must complete the majority of these hours at the workplace, any shortfall may be compensated by contributing work hours at the institute.

Agenda 3. Discussion on Early Commencement of Semester III Classes from 21st July 2025- The Director sought suggestions from mentors regarding the commencement of Semester III sessions from 21st July, considering that students are still completing their SIPs. The Director advised that full-fledged content delivery should begin from 1st August 2025 once most students complete their SIPs

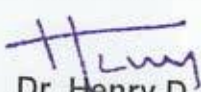
Next IQAC meeting is scheduled in October 2025.

Prepared by:


Dr. Swati Agrawal

Coordinator, IQAC, AIMS

Submitted to:


Dr. Henry D. Babu

Chairman, IQAC, AIMS